

## Macomb Community Action Head Start 0-5 2017-2018

### Program Goal #2:

Partner with families as lifelong learners to support wellness and stability.

**Objective #1:** Families will be provided support and assistance with immediate needs.

### Expected Outcome:

Families' immediate needs are met.

Program Activities that Support BOTH Goals AND Objectives	Who	By When	Financial Supports	Data Tools or Methods for Tracking Progress
<ul style="list-style-type: none"> <li>Staff utilizing newly updated Childplus data entry system</li> </ul>	FSC's	November and on-going	ChildPlus Consulting Contract	ChildPlus report Referral Tab tab/coding
Report Out: Continuing to fine-tune and address data entry issues as needed.				
<ul style="list-style-type: none"> <li>Staff Training new Childplus data entry system</li> </ul>	FSC's	September 2017	NA	Sign in sheet/agenda
Report Out: Family Advocate staff were trained at Preservice 2017. ChildPlus consultant continues to support this new system change. Family Service Coordinators monitor data entry.				
<ul style="list-style-type: none"> <li>Identifying families immediate needs</li> </ul>	FSC's	September 2017 and on-going	NA	Review Family Needs Assessment Outcomes
Report Out: To date, 88 families have received emergency assistance. Based on family outcomes data and family home visits, family advocates and home visitors identified family's immediate needs and provided resources and referrals to families as necessary.				
<ul style="list-style-type: none"> <li>Monitoring families support and assistance provided</li> </ul>	Program Coordinator & FSC's	On-going	NA	Monitoring data
Report Out: Family Advocates and Family Service Coordinators attended Case Management training in June, 2017. Family Advocates and Family Service Coordinators implement a case management approach with assisting families with needs, referrals and resources. All Family Service Coordinators monitor family activity completed by Family advocates and home visitors monthly, including Child Plus Family Service entries. Family/emergency needs reports (Child Plus report 4130) are run and monitored monthly.				

## Macomb Community Action Head Start 0-5 2017-2018

### Program Goal #2:

Partner with families as lifelong learners to support wellness and stability.

**Objective #2:** Families will be assisted and supported toward financial stability.

### Expected Outcome:

Educate Families to gain knowledge of steps towards financial stability.

Program Activities that Support BOTH Goals AND Objectives	Who	By When	Financial Supports	Data Tools or Methods for Tracking Progress
<ul style="list-style-type: none"> <li>Staff will identify training opportunities through local community partners.</li> </ul>	FSC's/Program Coordinator	By October 1, 2017 and ongoing	NA	Letter of agreements; Training calendar
Report Out: As needed, Family advocates/home visitors provided opportunities for educational workshops to families (i.e, MSU-E, IDA, MCA)				
<ul style="list-style-type: none"> <li>Increased efforts to target families that have identified financial needs.</li> </ul>	FSC's	October 2017 and on-going	NA	ChildPlus case notes
Report Out: Families have been assisted with family goals and identified needs from family outcome data relating to finances. These needs include saving money for a vehicle purchase, home buying, going back to school (GED or college, FAFSA completion), food budgeting, and obtaining employment. Families were assisted with resources and referrals to DHS, The Macomb Community Action Centers, MSU Extension programs (Home buying, food budgeting), Michigan Works, and the Gleaners Food Drops at two Head Start locations throughout the year.				
<ul style="list-style-type: none"> <li>Develop a pre/post survey to measure family impact of training.</li> </ul>	FSC's/Program Coordinator	By October 1, 2017 and ongoing	NA	Pre/Post survey
Report Out: Follow up on FPA's and Family Outcome data provided information regarding the benefit of the resources/referral or training provided for families.				
<ul style="list-style-type: none"> <li>Aggregate and analyze pre/post survey for family impacts.</li> </ul>	FSC's	November 2017 and on-going	NA	Completed survey's tally
Report Out: Child Plus data shows that families utilized resources from the Macomb County Community Action Centers to save money towards the purchase of a new home, families were invited and attended budgeting classes through the Michigan State University Extension Center, families utilized the Gleaners Food Drops to save money on the costs of feeding their family.				

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**Objective #3:** Head Start program will implement the Attendance Works model to encourage all families to maintain attendance at or above 85%.

### Expected Outcome:

Parents will understand that regular school attendance positively impacts school readiness.

Program Activities that Support BOTH Goals AND Objectives	Who	By When	Financial Supports	Data Tools or Methods for Tracking Progress
<ul style="list-style-type: none"> <li>Provide training for staff and families</li> </ul>	Program Coordinator/ Attendance Task Force	September 2017	NA	Sign-in sheets/agenda
Report Out: Staff received pre-service training and families were trained at orientation. Families continue to receive monthly information as to how important attendance is on their child's education (newsletters, meetings, Policy Council). Attendance Works was discussed at Policy Council meetings to inform parents of the benefits of consistent attendance.				
<ul style="list-style-type: none"> <li>Conduct home visits and orientations to promote regular attendance.</li> </ul>	Teaching staff, Advocates, FSC's, Ed. Specialists,	September 2017 and on-going	NA	Home Visit Record Form; Individual Child Attendance Action Plan
Report Out: Family Advocates Home Visit's (HV) were conducted that addressed attendance with parents. HV's were completed for individual children whose attendance drop below the 85%. Teachers discuss the importance of attendance with parents at HV, classroom orientation, and conferences.				
<ul style="list-style-type: none"> <li>Identify families who fell below 85% attendance</li> </ul>	FSC's	September 2017 and on-going	NA	Weekly, Just in time attendance
Report Out: FSCs monitor attendance percentages monthly. FAs monitor weekly.				
<ul style="list-style-type: none"> <li>Develop a written action plan that will increase attendance.</li> </ul>	FSC's	November 2017 and on-going	NA	Completed survey's tally
Report Out: FSC's and Family advocates use the Attendance Works attendance success plan. The Family Advocates distribute monthly 100% attendance awards to children. Family Advocates also issue "Improved Attendance Awards" to children who have an increase in their monthly attendance percentage.				